

# Innovative Learning Solutions PTY LTD t/as Fusion Training Solutions

RTO-91812

## TRADE PATHWAYS / RECOGNITION OF PRIOR LEARNING GUIDE

Fusion Training Solutions is committed to providing you with the highest quality of training and endeavours to deliver stimulating and challenging content in our programs. The Trade Pathways program is a valuable avenue to help you meet your learning objectives and is subsidised by the NSW government.

Why not jump on board this amazing opportunity to have your experience and prior learning recognised toward a full qualification.



# Available Qualifications

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- CPC30220 Certificate III in Carpentry
  - CPC30320 Certificate III in Concreting
  - CPC30420 Certificate III in Demolition
  - RII30820 Certificate III in Civil Construction Plant Operations
  - RII30920 Certificate III in Civil Construction
  - NWP30222 Certificate III in Water Operations
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## Contact

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### Trade Pathways Coordinator

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# The Trade Pathways Program

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The Trade Pathways for Experienced Workers program is designed to increase the number of qualified tradespeople in NSW and address labour and skills shortages. The program targets existing workers within industry who hold no formal qualification for their role, mature aged workers and women who have not been attracted to previous opportunities in gaining trade skills.

Trade Pathways allows you to use your existing industry skills and previous work experience to fast track you toward an in-demand qualification. Fusion Training Solutions will assess each student and provide gap training for any skills not held.

## What is Recognition of Prior Learning? (RPL)

RPL is a process that assesses your competency—acquired through formal and informal learning—to determine if you meet the requirements of competency for a unit of study.

You can use a variety of documentation to apply for RPL. This includes, but is not limited to:

- records of completed training
- assessment items
- assessment records
- workplace documentation (if employer supported)
- declarations from your employer, and/or
- a copy of your student records provided by ASQA.

- **Fast Track Your Learning**
- **Existing Work Experience Formally Recognised**
- **Fully Subsidised Funding**
- **Gain Trade Level Qualifications in Your Field**
- **Guided and Supported RPL Process**

# GATHERING THE EVIDENCE

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## CLUSTERS

We endeavour to make this as simple as possible, so we cluster units together as best as we can.

What is a cluster? A cluster is a group of two or more units of competency combined together in a way that covers common aspects of each unit at once.

This eliminates the need for repetitive assessment of common skills within these integrated units therefore simplifying the process.

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## TYPES OF RPL ASSESSMENT METHODS

### DOCUMENTATION

For employer supported participants, access to workplace documentation should be relatively straight forward. If you are not currently employed and have no employer and/or workplace documentation assessors will discuss options with you for alternative evidence including, potentially creating templates for relevant documentation.

Examples of documentation can include:

- Records of previous training
- A resume
- Testimonials

## DEMONSTRATION

We provide a document for the demonstration of your competence and experience for the required performance criteria for each unit. This is to be completed and signed by a third party.

Additionally, you will need to provide practical evidence either via photo(s) and/or video(s). You need to be clearly identifiable in the photos and videos. Alternatively, your assessor can also come to your workplace and observe you for the appropriate skills, procedures and how you complete relevant tasks relating to the cluster of units you are working on. Templates and example scenarios will be provided for this simulated activity if required.

## DISCUSSION

Your assessor will ask you questions about how you do certain things in your work environment. These are generally oral questions and may be asked before or after you have been observed and assessed practically. Alternatively, we offer an option to answer questions in writing in your RPL assessment book.

This is your opportunity to demonstrate the knowledge you have gained through your experience. The professional discussion and scenario questions will be provided to you by your assessor prior to the tasks being undertaken. This is to enable you to prepare and ask any questions from the assessor prior to undertaking this task.

This discussion will take place at a time that suits both and it agreed to by yourself and assessor.

# FREQUENTLY ASKED QUESTIONS

## **Does undertaking RPL mean I have to do assignments?**

There are no written requirements. The only written documents that are required are those that are collected from your workplace that you would have already completed when undertaking your daily tasks. These will be documents such as session plans, WHS checklists, SWMS etc.

## **Do I have to go to class in my own time?**

This is an RPL process, so there is no class attendance required. The practical components will be undertaken in your workplace, but some scenarios or professional discussions questions may be asked outside of work hours. Your assessor will discuss the process with you.

## **What if I have completed one of the units listed on the course package already?**

If you already have completed one or more of the units in the course package you will be given credit transfer, providing it is the equivalent unit. To be granted this you will need to provide the statement of attainment from the training provider who gave you the unit. If this is provided, you will not need to be assessed for this unit.

## **What if I don't have all of the documents asked for, but I have others?**

Applications may succeed even though you have not been able to supply every item specified. This is because the assessor will be able to look at other evidence you may have, including through detailed discussions and providing templates, and this evidence if it is relevant may be able to be included instead.

## FUNDING

The Trade Pathways program is a New South Wales Government subsidised program under the Smart and Skilled funding initiative.

### **Check your eligibility.**

#### **Applicants must:**

- ◇ **be 21 years of age or older**
- ◇ **be currently working in the industry associated with the training qualification or have a minimum of 2 years' work experience in this industry from the last 5 years**
- ◇ **not be a registered apprentice or trainee, or have been for the last 6 months**
- ◇ **live or work in NSW**
- ◇ **be an Australian citizen, permanent resident, humanitarian visa holder or New Zealand citizen**

# WHAT HAPPENS NOW?

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1. Select your Qualification
2. There are just 2 simple forms to be completed to get your application started:
  - A personal detail/ experience form, and
  - A third party verification form for a supervisor or colleague to complete
3. Hand these documents in along with you Unique Student Identifier transcripts of any previous formal training

It's that easy!

Contact Chrisi or the team at Fusion Training Solutions to get you on your way to a trade level qualification today!

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